



SITE HANDOVER

The Bridge City Management Association requires the following documentation to be produced and procedures followed after approval of building plans, prior to a site being handed over for construction.

Please note this document must be completed in full and all supporting documents must be made available to be seen at the site handover. Failure to complete this document in full, with the required supporting documentation, will result in the site not being handed over to the Owner/Project Manager for construction work to commence.

A] Erf number: Street Address:

Name of Development:.....

Owner::..... Signature :Date:

THE NAME OF THE OWNER TO BE THE SAME AS INDICATED ON THE DRAWINGS AND APPLICATION FORM – A POWER OF ATTORNEY IS REQUIRED IF NOT SIGNED BY OWNER

B] **THE ANSWERS TO THE FOLLOWING QUESTIONS MUST BE COMPLETED ON SITE BY THE DEVELOPER / OWNER / PROJECT MANAGER**

1. Specify refuse control (as per CEMP):
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2. Specify storage of building materials on site (as per CEMP):
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3. Contractor's notice board position:
THE NOTICE BOARD MUST BE ERECTED WITHIN THIRTY WORKING DAYS FROM DATE OF THIS DOCUMENT, PRIOR TO ANY BUILDING OR EARTH WORK COMMENCING. THE BOARD MUST BE APPROVED BY THE ASSOCIATION PRIOR TO INSTALLATION.

4. Special conditions or requirements in respect of adjoining sites:
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PLEASE NOTE THE PERIMETER OF THE SITE MUST BE FENCED WITHIN SEVEN WORKING DAYS FROM DATE OF THIS DOCUMENT AND PRIOR TO ANY BUILDING OR EARTH WORKS COMMENCING, WITH A 1800MM DARK GREEN SHEET METAL, SHUTTER BOARD HOARDING, OR 80% SHADE CLOTH MOUNTED ON BONNOX FENCING. ANY DEVIATIONS FROM THIS WILL ONLY BE ON THE CONSENT OF THE ESTATE MANAGER. ACCESS TO THE SITE WILL BE CONFIRMED AT THE TIME OF THE HANDOVER.

